



**UUM LEADS**

WHOLLY OWNED BY UUM HOLDINGS SDN. BHD.



**Pusat Pendidikan  
Profesional dan Lanjutan**

PROFESSIONAL AND CONTINUING EDUCATION CENTRE

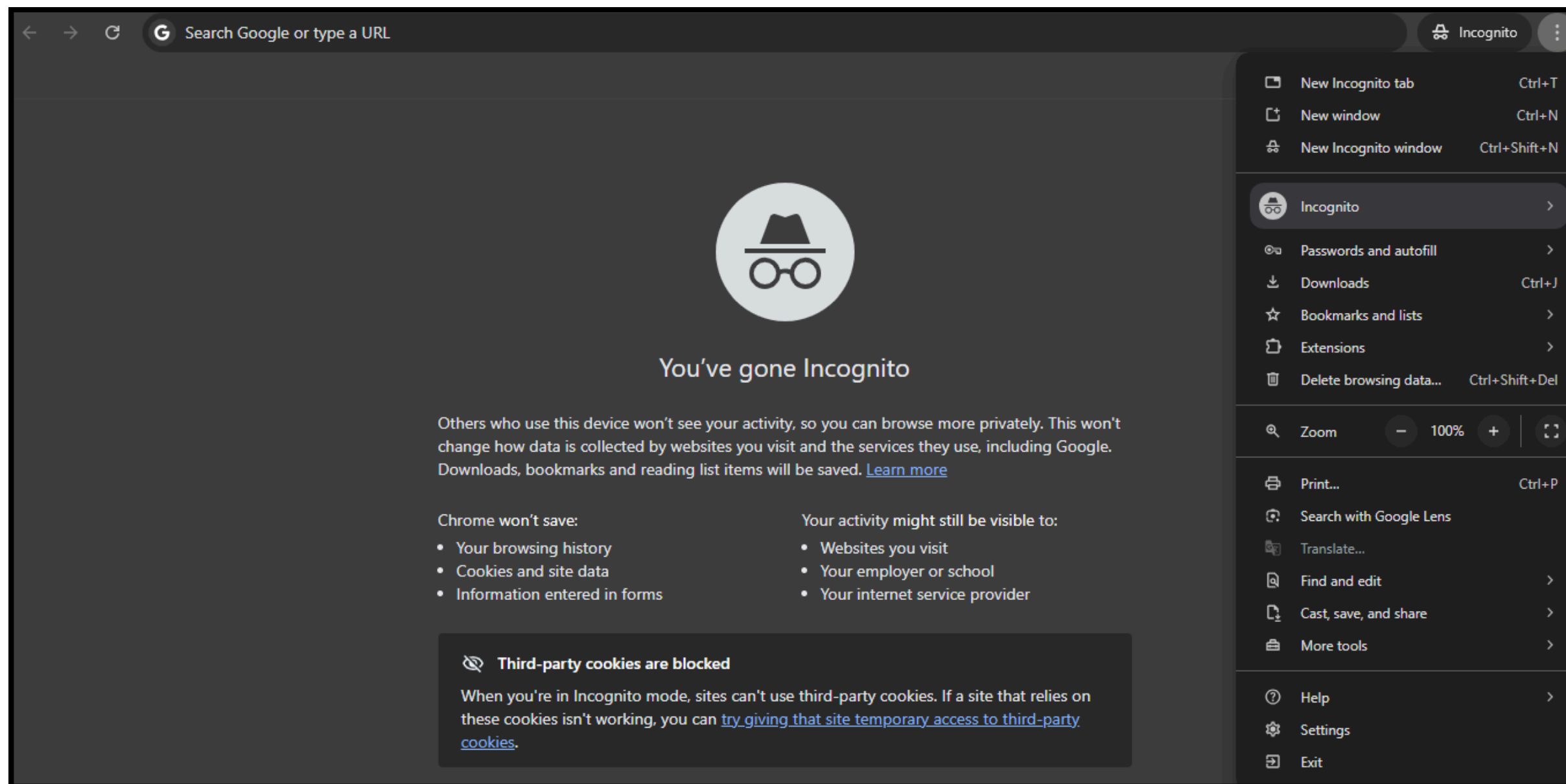
**Universiti Utara Malaysia**

**PUSAT PENDIDIKAN PROFESIONAL DAN LANJUTAN (PACE) UNIVERSITI UTARA MALAYSIA**

# **PANDUAN PENGGUNA PEPERIKSAAN AKHIR PROGRAM ODL**

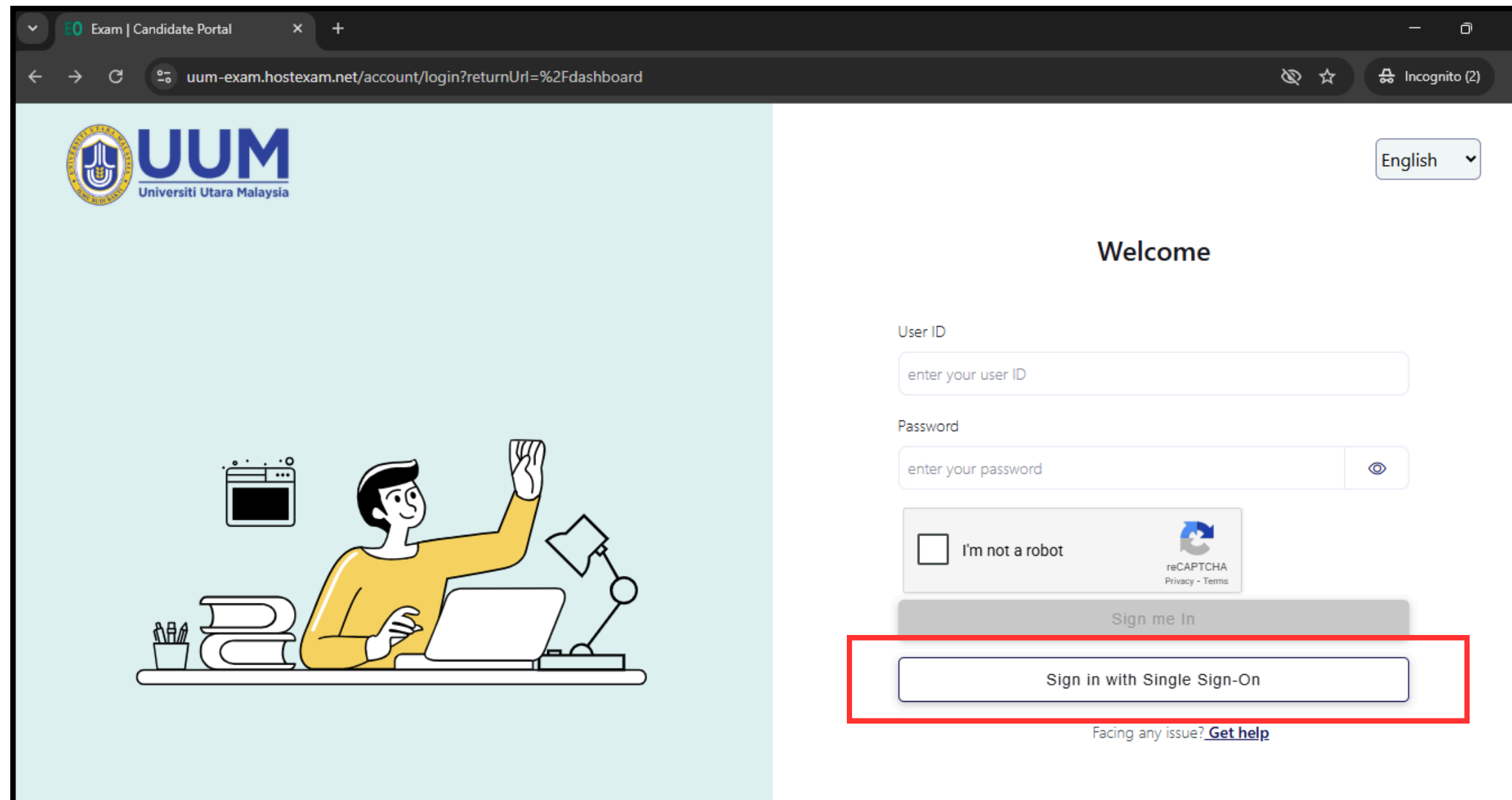
**[uum-exam.hostexam.net](http://uum-exam.hostexam.net)**

# Langkah 1



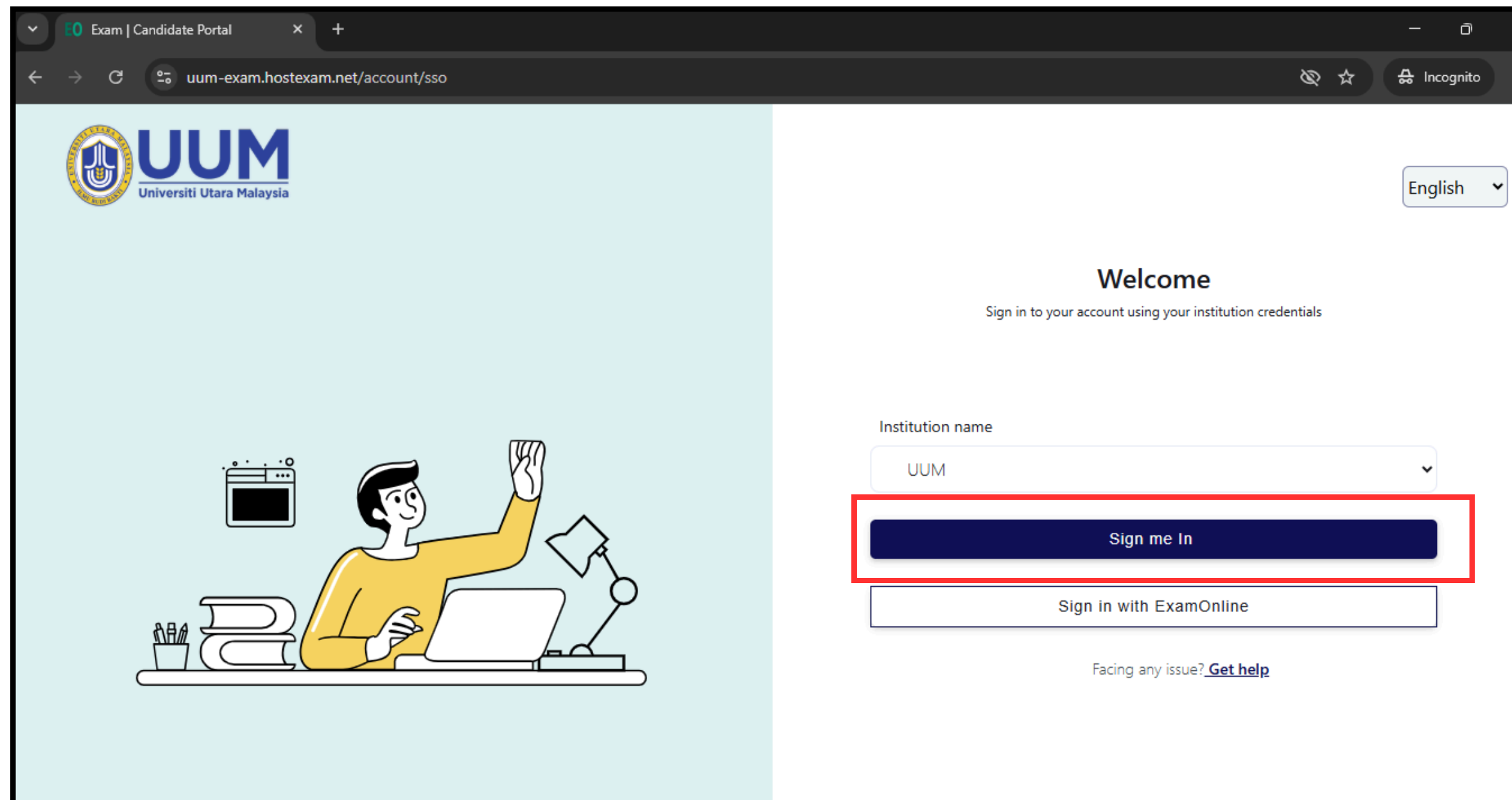
Buka Incognito Mode di Google Chrome

# Langkah 2



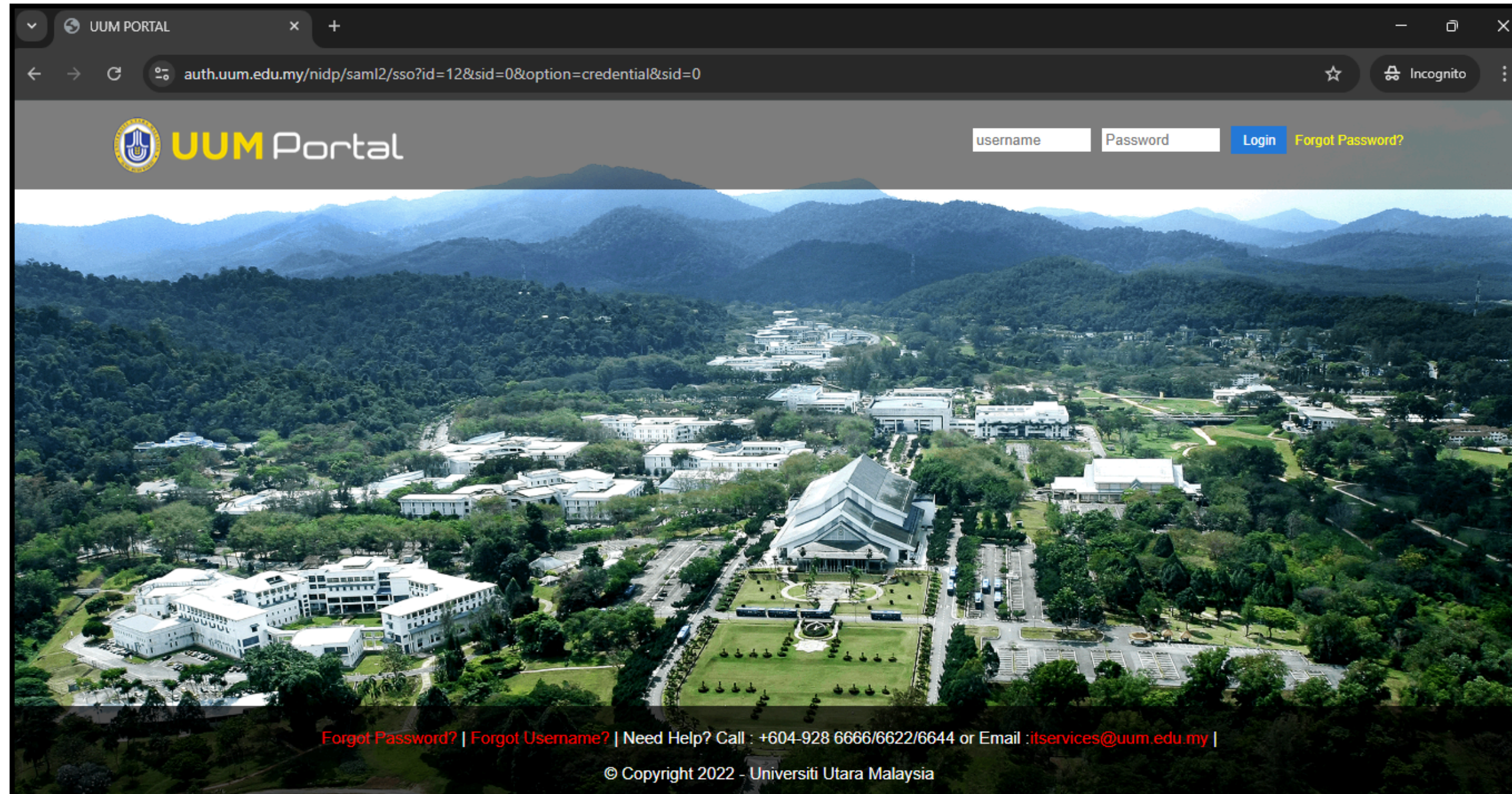
Akses sistem melalui **uum-exam.hostexam.net** dan tekan  
'Sign-in with Single Sign On'

# Langkah 3



Pilih Institution Name sebagai 'UUM' dan tekan 'Sign me in'

# Langkah 4



Masukkan Username dan Password kemudian tekan Log In

# Langkah 5

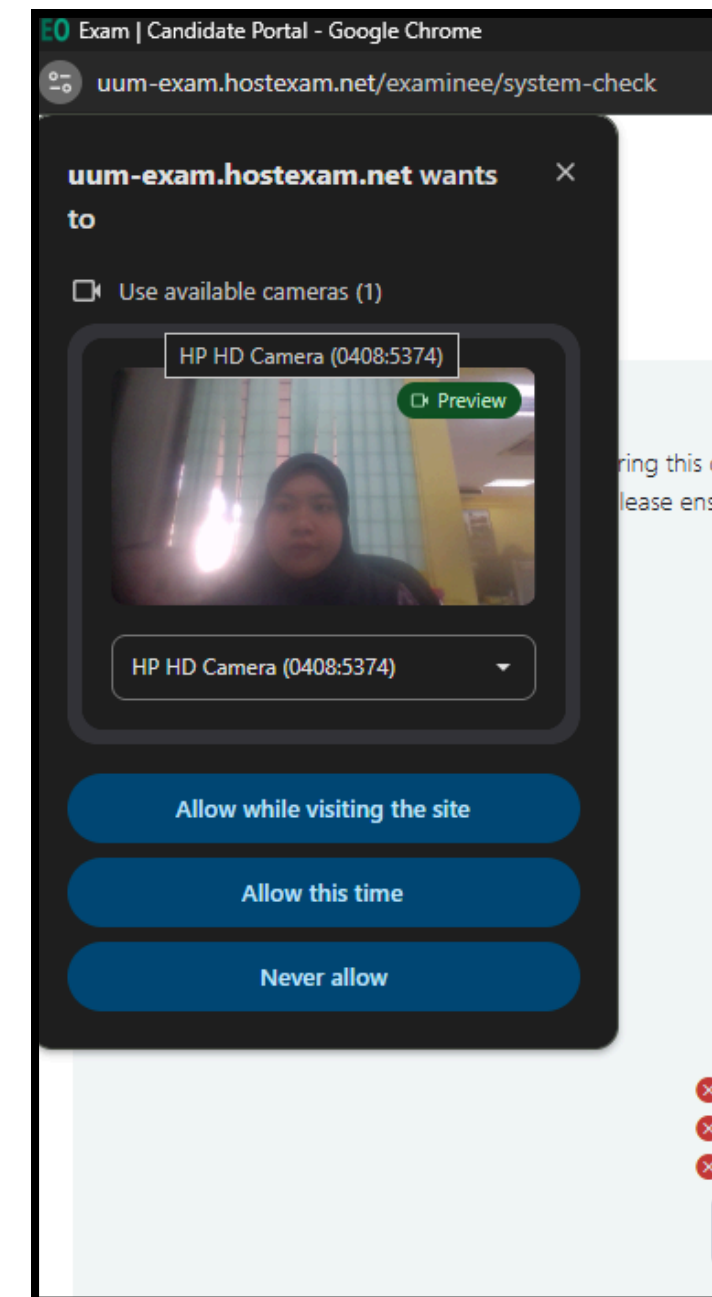
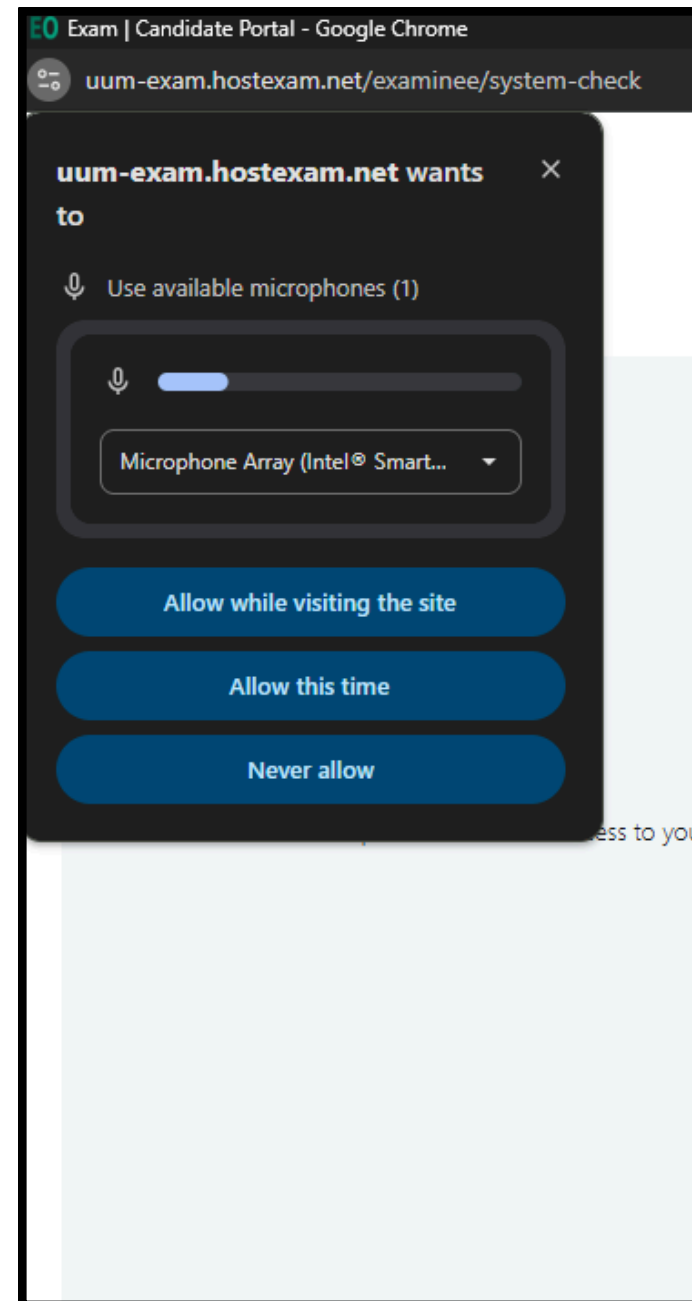
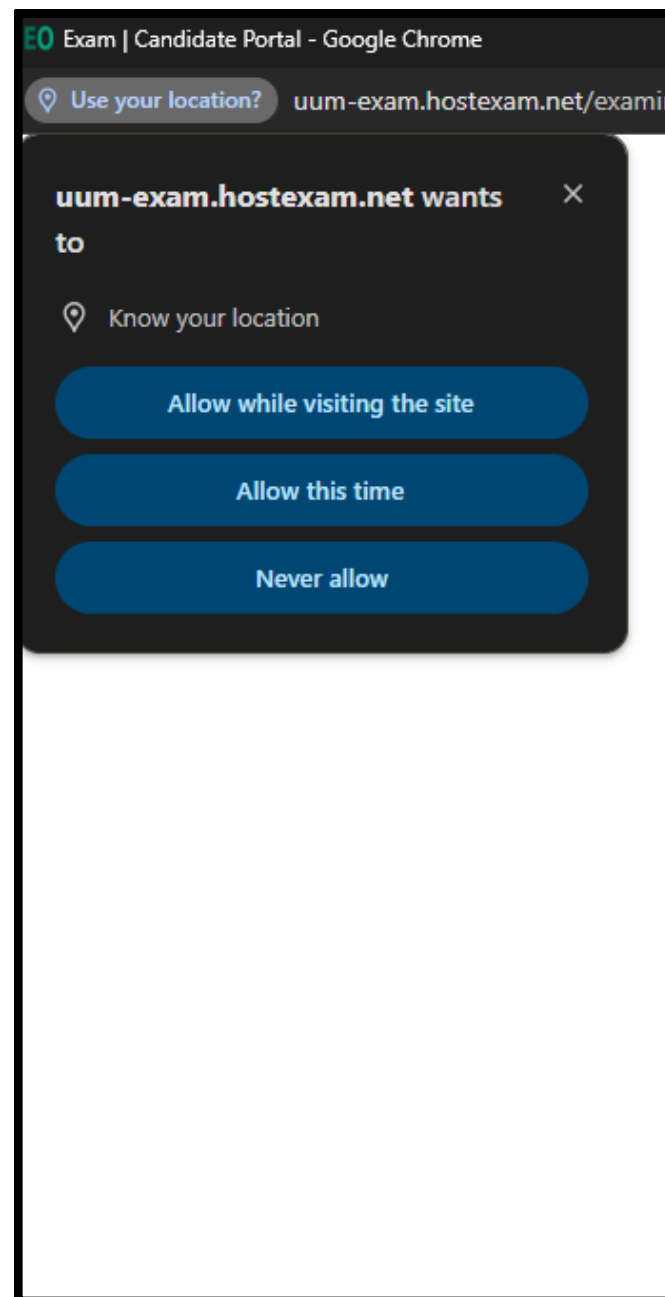
The screenshot shows a web browser window with the URL `uum-exam.hostexam.net/dashboard`. The page header includes the UUM logo, a location dropdown set to "(UTC+08:00) Kuala Lumpur, Singapore", and a language dropdown set to "English".

The main content area is divided into two sections:

- Scheduled Exams:** A card for "MOCK EXAM 1 JO251" is highlighted with a red border. It shows a duration of 30 minutes and is active from 8:45 AM on 18 Jan, 2026 to 12:00 PM on 19 Jan, 2026 (UTC+08:00). A dark blue "Start" button is located at the bottom of the card.
- Past Exams:** Two cards are visible:
  - Mock Demo Proctor:** Active from 9:00 AM on 8 Jul, 2025 to 12:00 PM on 8 Jul, 2025 (UTC+08:00).
  - Mock Demo Proctor 2:** Active from 10:00 AM on 8 Jul, 2025 to 12:00 PM on 8 Jul, 2025 (UTC+08:00).

Pilih sesi peperiksaan dan tekan 'Start'

# Langkah 6



Tekan pada 'Allow this time' di ketiga-tiga menu

# Langkah 7

here.' The browser's address bar shows 'uum-exam.hostexam.net/examinee/system-check'."/>

Exam | Candidate Portal - Google Chrome

uum-exam.hostexam.net/examinee/system-check

## Exam setup

Welcome to the system compatibility check!

Webcam

Your photo, captured during this check, will be utilized for AI verification during the exam. Hence, please ensure to capture a clear image of yourself.

Face positioned inside the oval

Optimal Camera Distance

Photo is clear

Click My Picture

**Encountering issues with your webcam?**  
**Let's troubleshoot and get you back on track:**

- Enable Webcam: It's crucial to have your device's webcam enabled for the check. Double-check this setting. If you're facing issues, troubleshoot by clicking [here](#).

Selesaikan 'Exam setup' sehingga bentuk bujur bertukar ke warna hijau

# Langkah 8

here.'"/>

Exam | Candidate Portal - Google Chrome

uum-exam.hostexam.net/examinee/system-check

## Exam setup

Welcome to the system compatibility check!

ID Snapshot

Your Identity document, captured during this check, will be utilized for the purpose of authorization in the subsequent steps. Hence, please ensure to capture a clear image of your Identity document.

Capture My ID

**Encountering issues with your webcam?**  
**Let's troubleshoot and get you back on track:**

- Enable Webcam: It's crucial to have your device's webcam enabled for the check. Double-check this setting. If you're facing issues, troubleshoot by clicking [here](#).

Ambil gambar identiti dengan memegang MyKad/UUM Digital ID/Lesen Memandu

# Langkah 9

here.'" data-bbox="155 231 832 864"/>

Exam | Candidate Portal - Google Chrome

uum-exam.hostexam.net/examinee/system-check

## Exam setup

Welcome to the system compatibility check!

Review Your ID Snapshot

Kindly verify whether you can submit the ID you captured to the proctor for authorization.

Click Again      Save and Next >

**Encountering issues with your webcam?**  
**Let's troubleshoot and get you back on track:**

- Enable Webcam: It's crucial to have your device's webcam enabled for the check. Double-check this setting. If you're facing issues, troubleshoot by clicking [here](#).

Sahkan ID dengan memegang MyKad/UUM Digital ID/Lesen Memandu. Tekan 'Save and Next'


# Langkah 10

## Exam setup

Welcome to the system compatibility check!

Secondary Camera

This examination requires the use of a secondary camera.

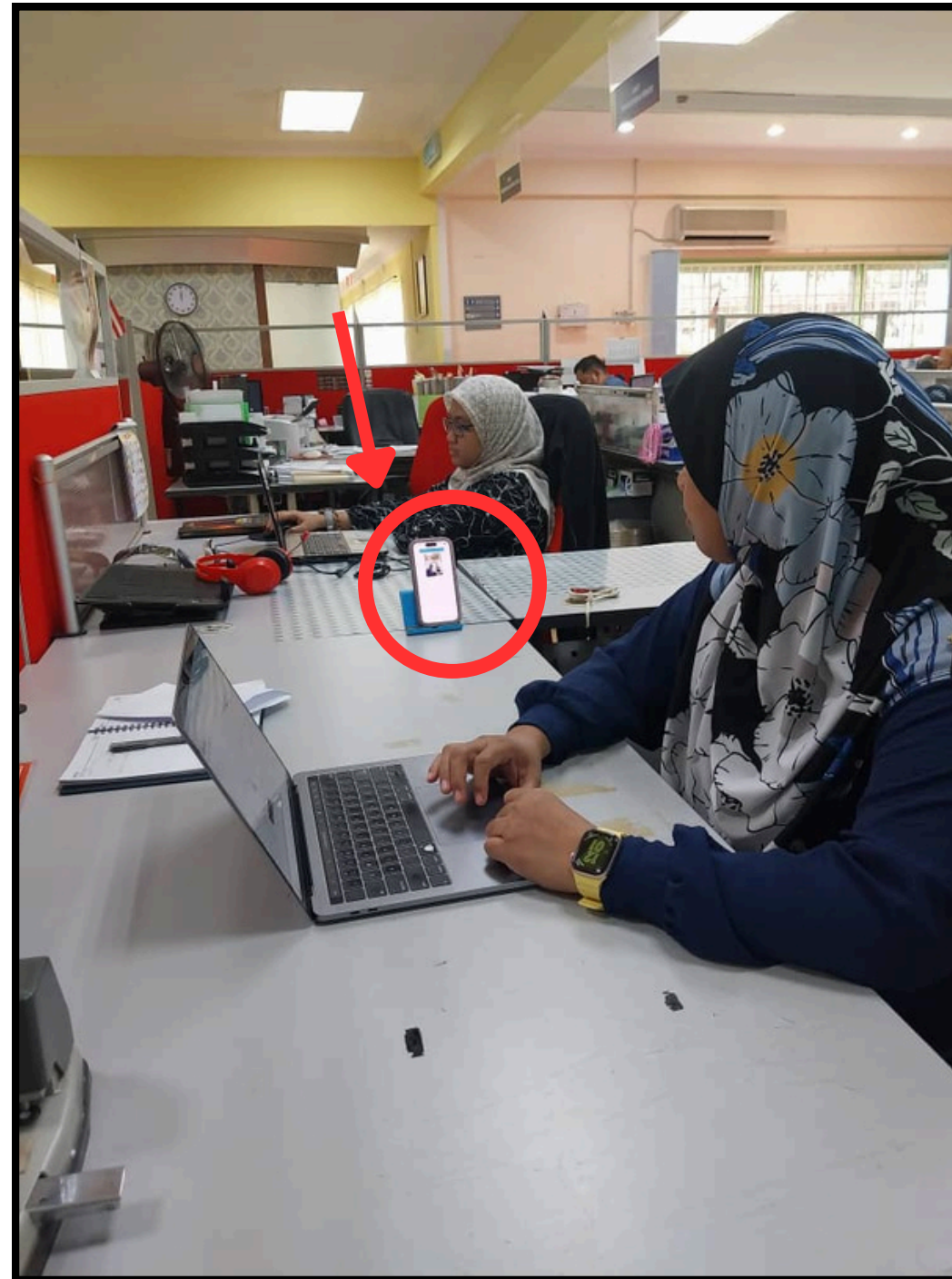


**Please follow the steps as provided below to connect the secondary camera:**

- Kindly utilize a scanner app on an additional mobile/tablet to scan the provided QR code in order to connect the camera.
- Click on the link which will appear once the QR code is successfully scanned
- Set up the device at an angle that allows for a proper capture of the surrounding environment

Imbas Kod Menggunakan Telefon Pintar

# Langkah 11




Pelajar perlu meletakkan telefon pintar pada posisi seperti pada gambar diatas

# Langkah 12

## Exam setup

Welcome to the system compatibility check!



Monitor verification is required to continue the exam. Follow the instructions in the right panel to disconnect extra screens.

**Run Dual Monitor Check**

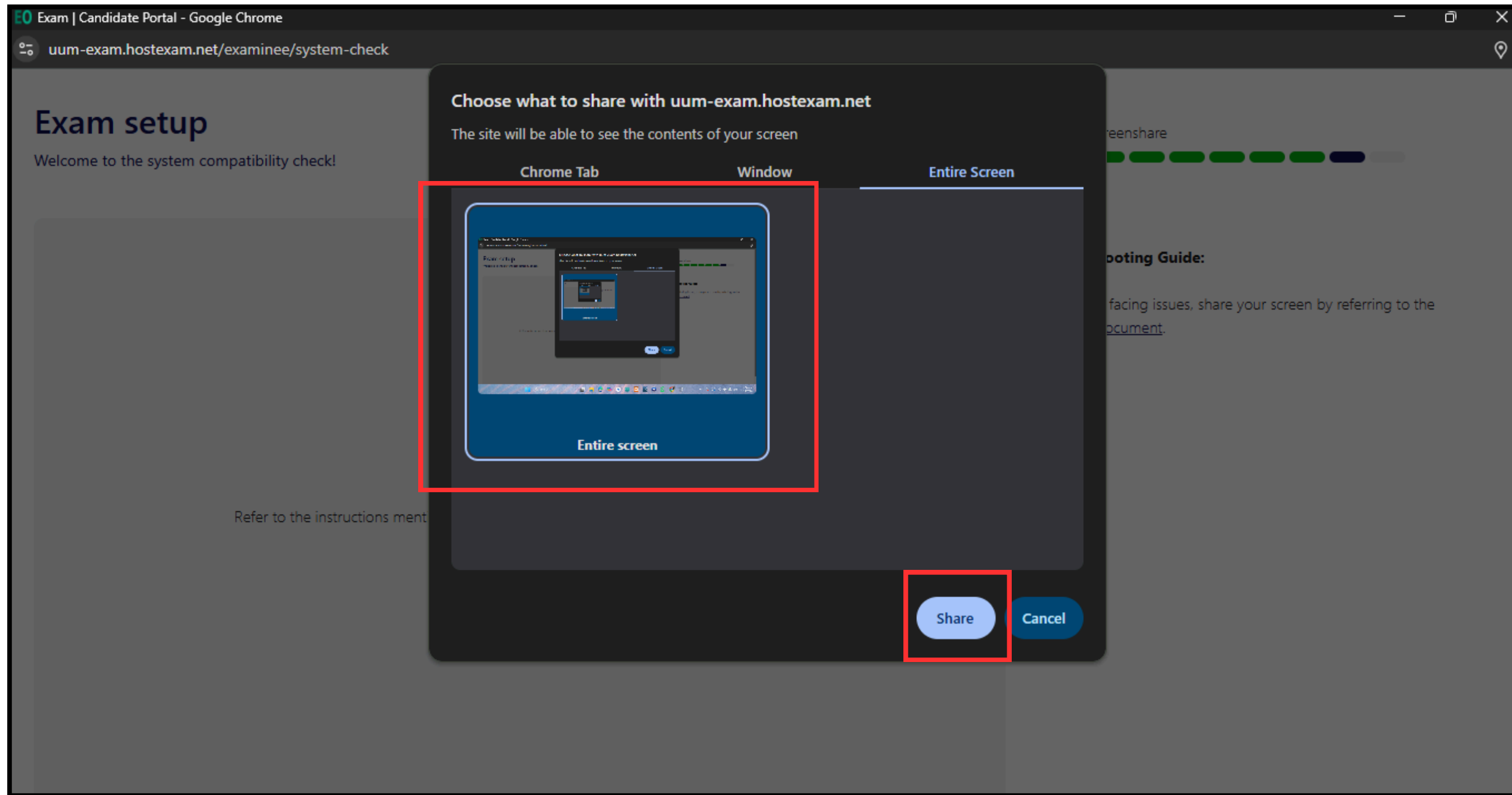
Dual Monitor Check

Having trouble with your display setup?  
Let's troubleshoot and get things sorted:

- Disconnect any additional monitors, projectors, or extended displays.
- If you are using a docking station, unplug any connected external displays.
- For laptops, keep only the laptop's built-in screen active.
- After adjustments, click Re-check to continue.
- Do not connect or disconnect any external monitors or change display settings during the exam. Doing so may interrupt screen sharing and cause the exam session to close automatically.

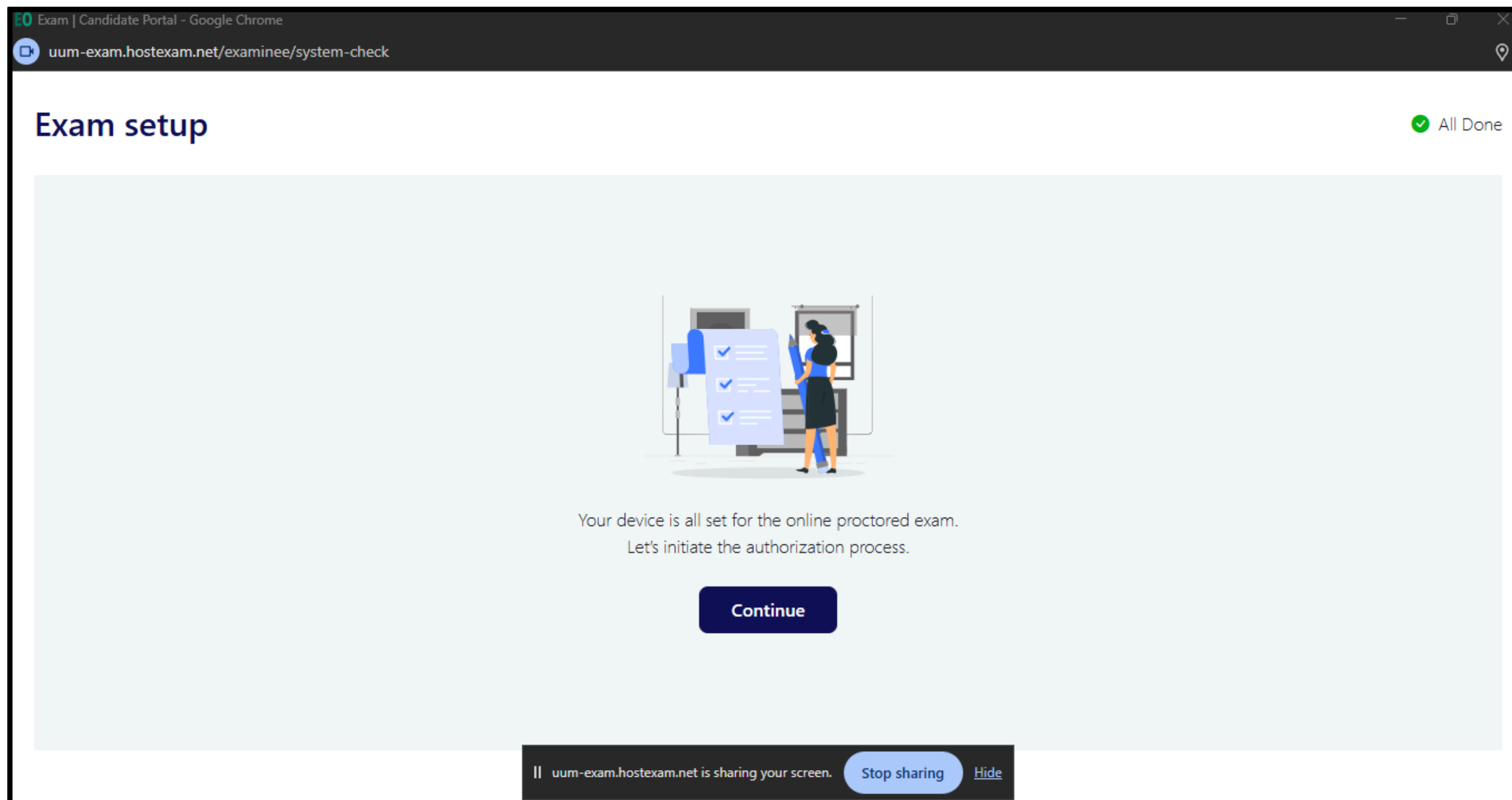
Tekan "Run Dual Monitor Check"

# Langkah 13



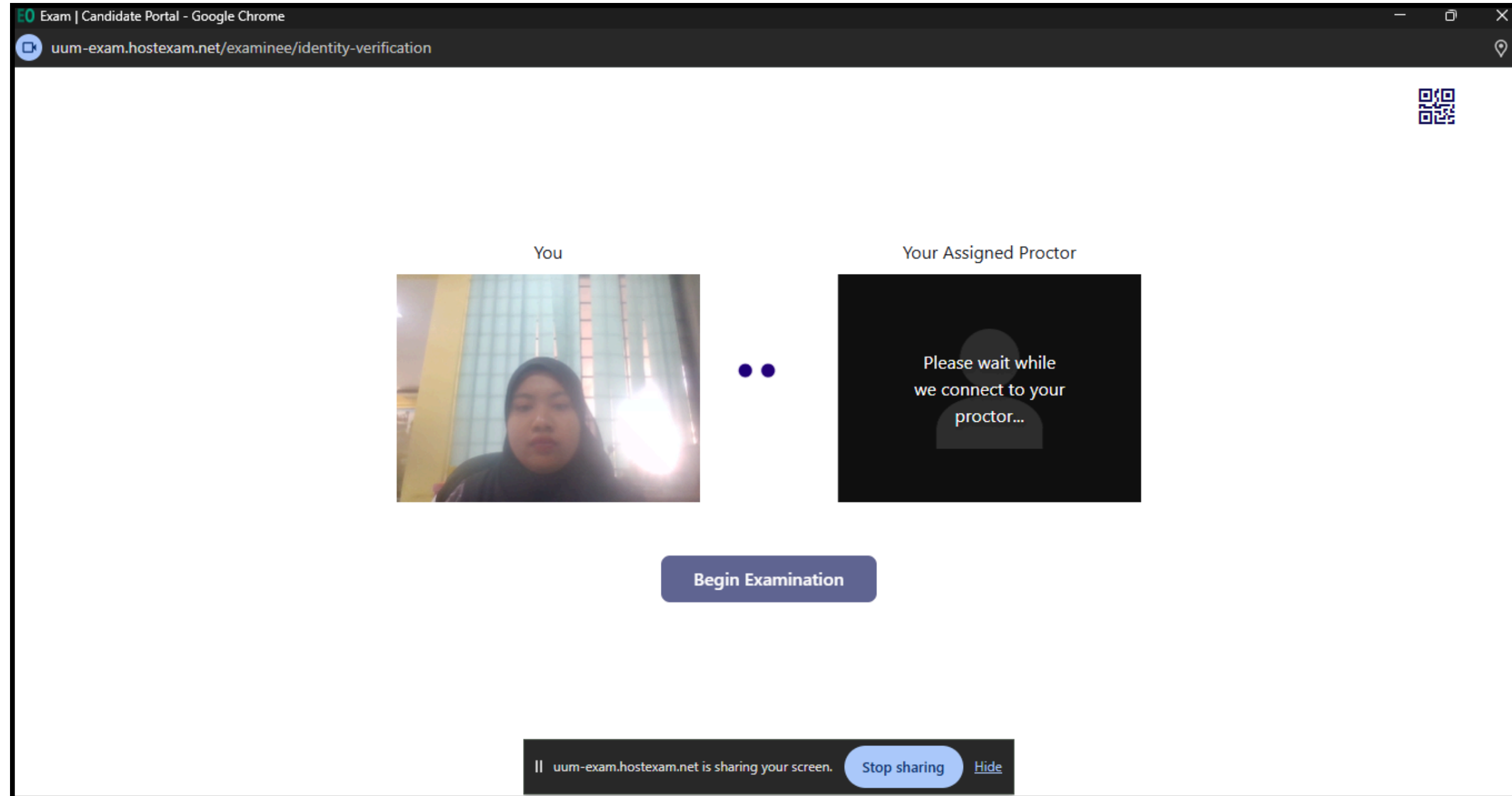
Kongsi paparan dengan menekan 'Entire Screen' dan tekan 'Share'. Pastikan pelayar (browser) kosong dan tiada pelayar lain selain daripada sistem peperiksaan

# Langkah 14



Jangan tekan 'Hide' dan tekan 'Continue'

# Langkah 15



Sila tunggu kebenaran dari pengawas peperiksaan dan tekan 'Begin Examination'

# Langkah 16

The screenshot shows a web browser window with the URL `uum-exam.hostexam.net/examinee/exam-instructions`. The page title is "Examination Instructions". On the left side, there is a profile section for a candidate named Nurfaizah binti Umi Riza, with a Unique ID of 9202 and an Exam End Time of Jan 19, 2026, 12:00 PM. The main content area contains the following text:

penyerahan.

**Panduan Semasa Peperiksaan**

11. Elakkan menavigasi keluar dari halaman Peperiksaan. Percubaan untuk menavigasi keluar akan mengakibatkan **PENAMATAN** daripada Peperiksaan dengan skor **SIFAR (0)**.

12. Jika anda menghadapi sebarang masalah teknikal, hubungi Pasukan Teknikal UUMIT seperti di bawah:

**E-mel: itservices@uum.edu.my**  
**Telefon: 04-928 6666/6644/6622/016-4710342**

**SELAMAT MAJU JAYA**

I have thoroughly read and understood the Universiti Utara Malaysia Examination Regulations (PPUUM) and Universiti Utara Malaysia (Discipline of Student) Rules 1999 (KTTUUM), with particular attention to Rules 7 and 8. I acknowledge that if I am found to have violated any of the aforementioned rules or procedures, I may face disciplinary action as outlined in Rule 4 (b) of the Rule 48 of the KTTUUM

**Begin Examination**

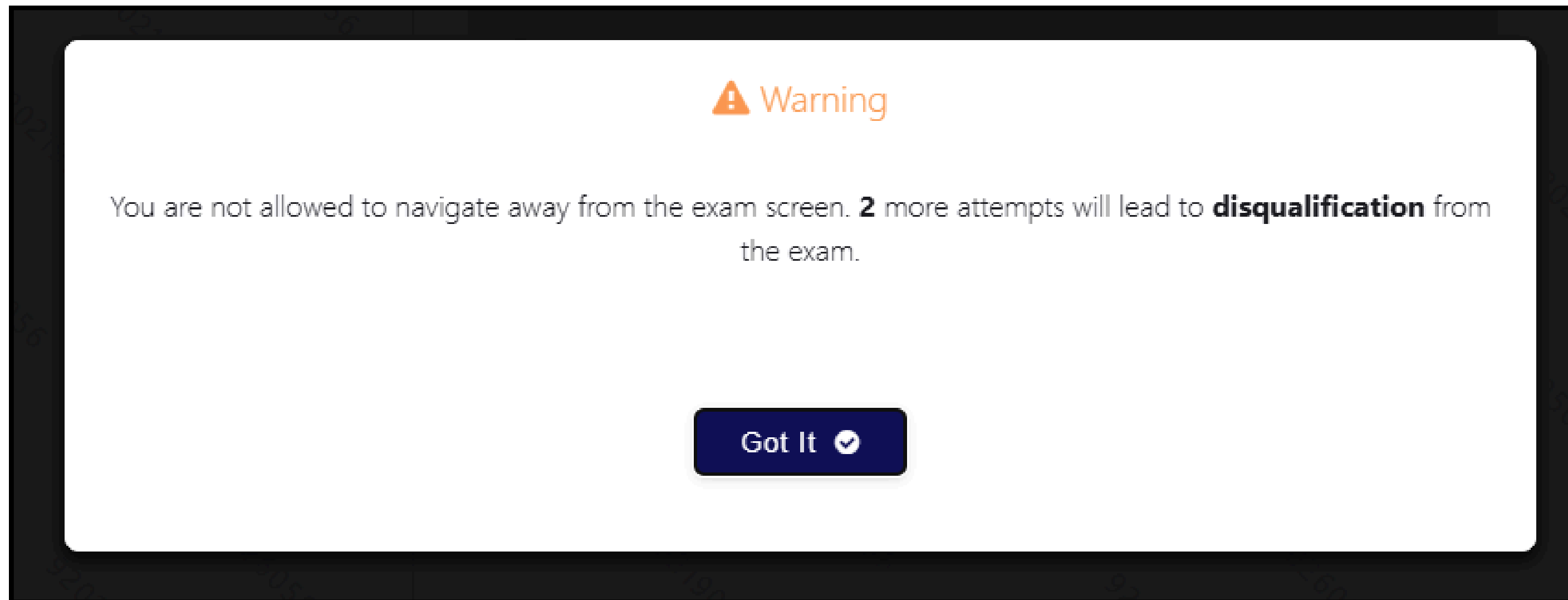
Baca semua arahan peperiksaan dan tekan 'Begin Examination'

# Langkah 17

The screenshot displays an online exam interface. At the top left, there is a user profile section with a photo, the text 'MOCK EXAM 1 JO251', and the ID '920219026056'. A timer shows '00:29:51'. A red box highlights a warning message: 'Candidate is looking away from the screen'. Below this, a black notification bar states 'uum-exam.hostexam.net is sharing your screen.' with 'Stop sharing' and 'Hide' buttons. The main question area shows 'QUESTION 1 of 20' worth '1.00 Marks'. The question text is: 'Jika cukai pendapatan meningkat, pendapatan boleh guna akan menyebabkan keluk permintaan agregat (AD) \_\_\_\_\_'. There are four multiple-choice options: 'berkurang, beralih ke kiri', 'bertambah, beralih ke kiri', 'berkurang, beralih ke kanan', and 'bertambah, beralih ke kanan'. On the right, an 'Attempt Summary' panel lists question types: 'MULTIPLE CHOICE QUEST...', 'TRUE FALSE QUESTION', 'SHORT ANSWER QUESTI...', 'ESSAY QUESTION', and 'FILE UPLOAD QUESTION'. At the bottom, there are buttons for 'Clear Response', 'Mark For Review', 'Previous', 'Next', and 'Submit Exam'.

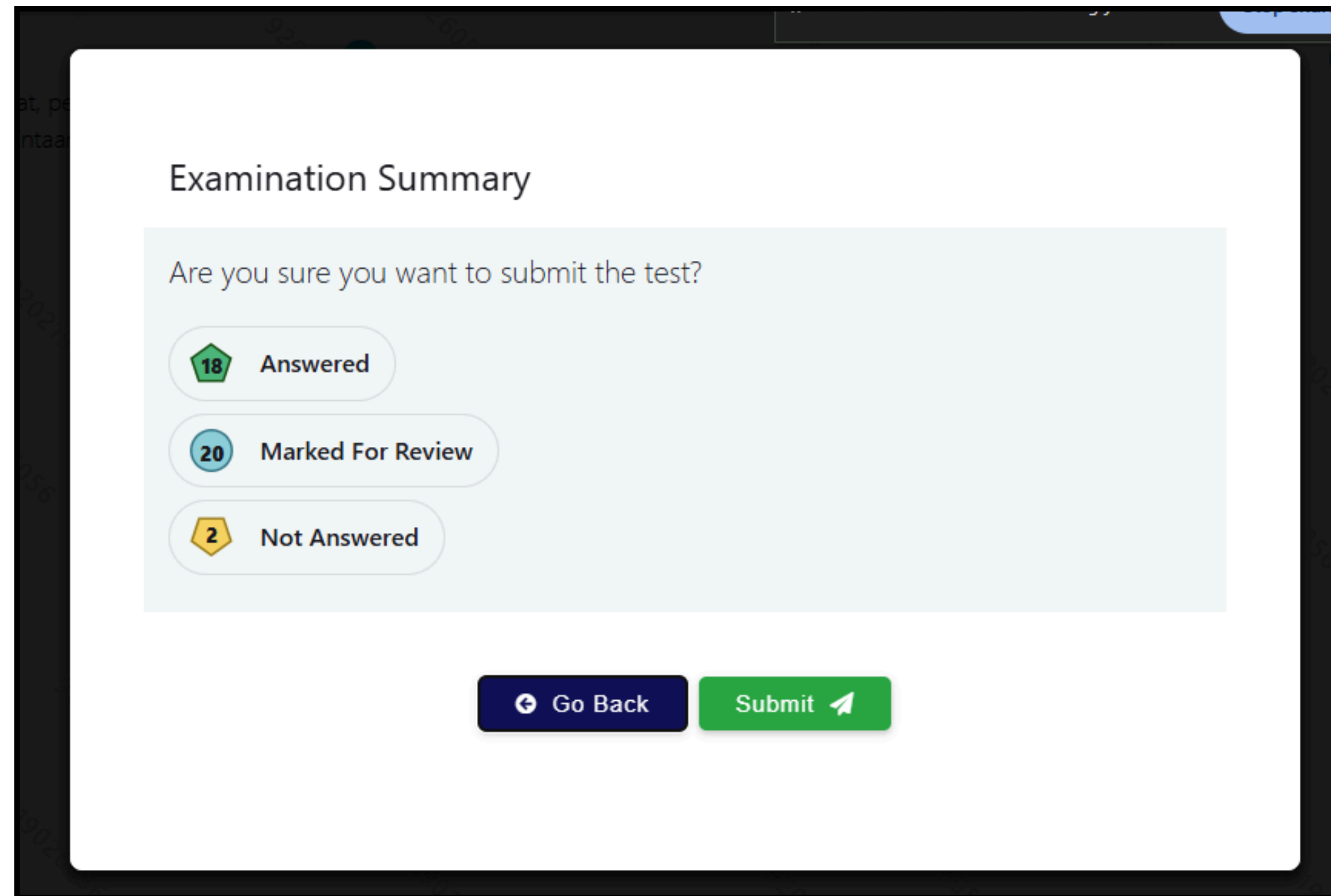
Jawab semua soalan dan amaran akan muncul sekiranya pengguna bergerak jauh dari paparan peperiksaan (membuka paparan lain)

# Langkah 18



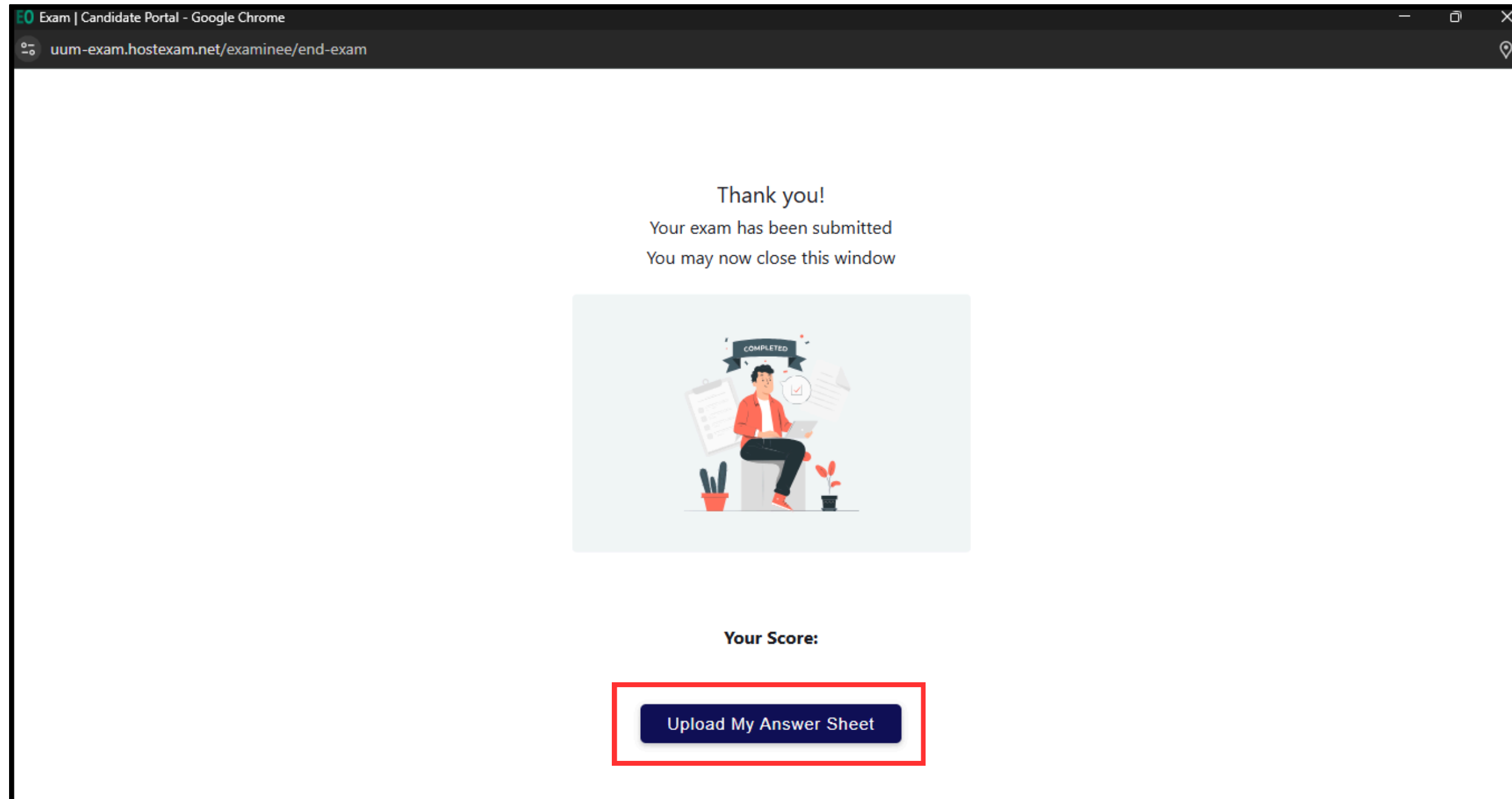
Amaran akan muncul 3 kali dan pengguna akan ditamatkan dari sesi peperiksaan sekiranya amaran muncul lebih daripada 3 kali

# Langkah 19



Jawab semua soalan dan untuk bahagian 'File Upload', hantar jawapan di akhir sesi peperiksaan. Hantar jawapan peperiksaan (simpan fail jawapan untuk dimuat naik kemudian)

# Langkah 20



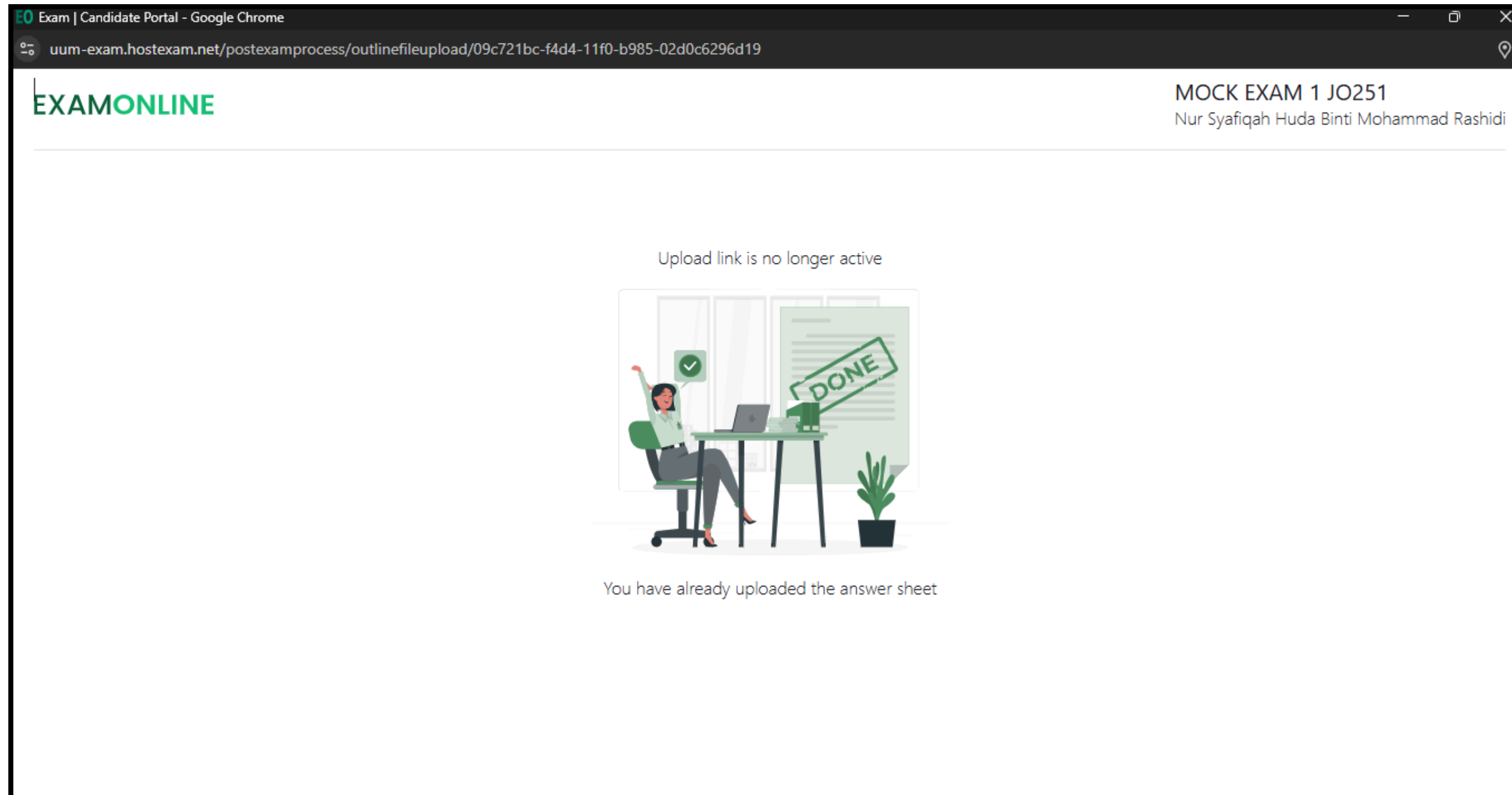
Apabila jawapan berjaya dihantar, tekan 'Upload My Answer Sheet' untuk memuat naik jawapan yang memerlukan muat naik fail (contoh: soalan melibatkan pengiraan)

# Langkah 21

The screenshot shows a web browser window titled "Exam | Candidate Portal - Google Chrome" with the URL "uum-exam.hostexam.net/postexamprocess/outlinefileupload/09c721bc-f4d4-11f0-b985-02d0c6296d19". The page header includes "EXAMONLINE" in green, a timer "00:27:14", and the exam title "MOCK EXAM 1 JO251" with the candidate name "Nur Syafiqah Huda Binti Mohammad Rashidi". A note states: "Note: Upload your answer sheets before the link expires. You will not be able to access it after expiration." Below this, two question cards are displayed. Each card shows a green checkmark, the question number (Q-1 and Q-2), a file size of 10MB, and supported file types: JPEG, PNG, PDF. A red box highlights the "Upload again" buttons on both cards. At the bottom center, a green "Finish uploading" button is also highlighted with a red box.

Muat naik jawapan berdasarkan nombor soalan dan tekan 'Upload Answer' dalam format JPEG, PNG atau PDF dalam masa 30 minit kemudian tekan 'Finish Uploading'

# Langkah 22



Apabila muat naik jawapan selesai, pautan untuk muat naik jawapan tidak lagi aktif

# Langkah 23

The screenshot displays the UUM Exam Candidate Portal dashboard. The browser address bar shows the URL `uum-exam.hostexam.net/dashboard`. The page header includes the UUM logo, the current time and location `(UTC+08:00) Kuala Lumpur, Singapore`, and the language `English`. The main content area is titled **Past Exams** and contains three exam cards, each marked as **Completed**:

- Mock Demo Proctor**: Active from 8 Jul, 2025 9:00 AM UTC+08:00 to 8 Jul, 2025 12:00 PM UTC+08:00.
- Mock Demo Proctor 2**: Active from 8 Jul, 2025 10:00 AM UTC+08:00 to 8 Jul, 2025 12:00 PM UTC+08:00.
- MOCK EXAM 1 JO251**: Active from 18 Jan, 2026 8:45 AM UTC+08:00 to 19 Jan, 2026 12:00 PM UTC+08:00.

A user profile dropdown menu is open on the right side of the page, displaying the user's name `Nur Syafiqah Huda Binti Mohammad Rashidi` and ID `920219026056`. The **Sign out** button is highlighted with a red rectangle.

Tekan ESC/keluar daripada sistem dan pengguna boleh log keluar daripada sistem

**TERIMA  
KASIH**

**PUSAT PENDIDIKAN PROFESIONAL DAN LANJUTAN, UNIVERSITI UTARA MALAYSIA**